

Welcome to Copperfield Academy





Welcome to our Copperfield Family,

**‘Children are our Priority,
Change is the Reality,
Collaboration is our Strategy’**

At Copperfield Academy we value every child as an individual, we strive to provide real-life experiences that strengthen and develop your child’s knowledge of the world around them. We have developed an engaging and innovative curriculum that allows children to explore and investigate. We endeavour to promote a safe, nurturing and stimulating environment which supports the growth of independence, resilience, collaboration, and a love of learning. We value and understand the links between children’s well-being and learning and are committed to developing close partnerships between home and school. Children will always be at the heart of everything we do.

Starting school is an exciting event, your child will be embracing brand new challenges and beginning a life-long journey. We want to ensure that as a family you are well prepared to join our Copperfield Family. We are committed to ensuring your child’s transition to us is happy and memorable. This welcome booklet will provide you with information you will need to help start your Copperfield journey.

Keeping in Contact with us

Key Contacts



Mr Ben Clark
Headteacher



Mr Alistair Kiff
Deputy Head



Miss Shelby Waddell
Assistant Head



Roisin Faherty
Assistant Head



Caryolyn Waterworth
Assistant Head



Kelly Curtis
Nursery Teacher



Lorraine Slack
Pastoral Lead



School address:

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School website: www.copperfieldacademy.org



Parents/Carers as Partners

You are a vital partner in your child's education. You have been the first educator in your child's life and will be the ongoing educator throughout your child's life. When parents/carers and schools work together it has a positive impact on not only your child's progress at school but also on their well-being.

We value and welcome your support throughout your child's education. In the Early Years setting each child has their own personal Learning journey, this is contributed to by the child, the adults in school and the child's parent/carer. Our learning journey folders record your child's learning achievements during their year at school and home. You will be given access to a Tapestry account to access your child's online learning journal.

We are committed to ensuring you are an active partner in your child's education and therefore will always offer ways for you to be actively involved.

These are just some of the ways you can be involved:

- Termly Stay and Play sessions
- Parents evenings
- Parent workshops
- Termly Newsletters and home learning family projects
- Home visits
- Learning organisers
- Class Dojo

Joining Class Dojo and Tapestry



Parent Login



[Forgot your password?](#)

[Sign up](#) [Log in](#)

You will receive a QR code or email with a link to click to allow you access to Class Dojo. Please ensure you set up access as this will provide all the information you need for events in school, information, daily updates on what the children are learning and gives you a direct way to message your child's teacher.

 **TAPESTRY**
ONLINE LEARNING JOURNAL

Email address

Password

[Log in](#)

[Having trouble logging in?](#)

 [Child log in](#)

Once your child starts at Copperfield you will receive a link to Tapestry. This is your child's online learning journal and is personal to your child. Significant learning moments and events are recorded on Tapestry, it is also a way you can share with us anything you do at home and how home learning will be set.

Preparing your child for Nursery

For some of your children, starting Nursery will be the first time they have had to be away from you. These are some ways you can support them in preparing for starting Nursery.

- Read story books about starting Nursery
- Look at the school virtual tour and talk about going to school
- Establishing bedtime routines to help prepare for getting up in the mornings
 - Practise putting on your uniform
- Talk about starting Nursery and the exciting things that are to come.

Here are some links to some useful advice for starting Nursery:

<https://www.bbc.co.uk/cbeebies/grownups/your-childs-first-day-at-school-nursery>

<https://www.bbc.co.uk/tiny-happy-people/prepare-child-for-nursery/zkhr7h>

<https://www.surreycc.gov.uk/children/support-and-advice/families/publications/under-fives-communication-leaflets-for-parents>

<https://www.surreycc.gov.uk/children/support-and-advice/families/publications/read-with-me-reading-tips-for-parents>

<https://www.surreycc.gov.uk/children/support-and-advice/families/publications/count-with-me-maths-tips-for-parents>



The School Day

At Copperfield Academy we provide all day sessions (8.30-3.15pm) and morning sessions (8.30-11.30am)

8.30am Gates open for all children. Early morning activities

8.40am Gates are closed and the register is taken in class.

8.55am We say 'hello' and sing our 'Days of the Week Song'. Here is the link if you would like to practice at home <https://www.youtube.com/watch?v=36n93jvikDs>

9.05am Group Activity Time

9.20am Innovate learning (Child Initiated learning time)

10.45am Snack Time

11am Group Activity time

11.15am Singing, Storytime and Getting Ready for lunchtime or Home.

11.30am Home time for 15 hour children

11.45am Lunch time for 30 hour children

1pm Fine motor time (Lego, books, threading)

1.15pm Group Activity time

1:30pm Innovate learning (Child Initiated learning time)

2.30pm Group activity time and story time

3.00pm Song time and getting ready for home

3.15pm Home time (Gates open at 3.10pm)



The School Day

Morning Procedure

Children enter through the Early Years gate (On Park Avenue) from 8.30am each morning. The gate is open until 8.40am. There is a member of the Early Years team to welcome your child in from the gate each morning. Children wave goodbye to their adult at the gate and line up with the class LSA. We support children with this routine, you will find they quickly adapt and are keen to be first in the line.

Collecting your child

At the end of the school day, you will enter the playground through the Year 1 and 2 gate on Park Avenue, wait in line against the school building to collect your child and exit the playground through the EYFS Gate. If someone different is picking up your child, you must inform your child's teacher or the school office. If we have not been informed, we will not release your child.

If your child attends morning sessions, they will exit Nursery from the Year 1 and 2 gate. All gates will be clearly signposted to support you finding them.

School Dinners

Children in Nursery can have either a packed lunch or a school dinner. In Nursery school dinners are chargeable, at a cost of £2.25 a day. If you decide to provide a packed lunch, here are some suggestions for what to put in:

www.nhs.uk/change4life/recipes/healthier-lunchboxes

Milk and Fruit

Every child under the age of 5 is entitled to free school milk. Please visit the www.coolmilk.com website for more information. Children are offered a piece of fresh fruit each day during snack time. They also are offered a drink of water or milk. If your child has any allergies, please ensure you inform us. Children have access to water all day.

Water Bottles

Children need to bring a water bottle to school every day. Bottles must only contain water; these can be refilled at school throughout the day.

How will my child learn?

Group learning time

Throughout the day your child will take part in group learning time. This is a time in the day where the learning is directed by your child's key adult. Group learning time will focus on your child's next steps.

Early Phonics

At Copperfield Academy we teach Phonics from Nursery upwards using Read, Write, Inc Phonics, we start this in the Spring term at Nursery. Before children begin Read, Write, Inc sessions we play lots of Phonics games to develop our listening and attention skills and practice the skills of blending and segmenting.

Maths Learning

At Copperfield Academy we use a mastery approach to deepen children's understanding of mathematical concepts and ideas. We teach short Maths sessions each day where we teach new skills and deepen children's mathematical thinking and understanding. This is included in our group learning time.

Innovate Learning

Innovate time is magical in our classrooms. This is the time where children will apply the skills they have been taught in an independent way. Each week activities will be themed around our text of the week; children are able to engage in a variety of activities. Adults are on hand to scaffold, guide, and challenge children's learning. Innovate learning allows children to become independent and resilient learners.



Storytime

At Copperfield Academy we love to read! Reading is at the heart of everything we do. We read stories every day and have a dedicated story time each day. We also have our own school library.

Woodland Time

We are incredibly fortunate to have our own woodlands on site at Copperfield. We visit the woodlands each week and use the natural environment to enhance our learning.

Please look on the school website for a virtual tour of the Early Years area.

Transition into Copperfield Academy

Date	Session	Content
Tuesday 3rd June 9.30am	Welcome Meeting	Welcome meeting to introduce staff members, to tell you more about what to expect from your child's first year and answer your questions. We ask for no children to attend this session.
Thursday 19th June 3.30pm- 4.15pm	Stay and play with parents	Come and see your new environment with parent/carers (siblings also welcome)
Tuesday 1st July 3.30pm- 4.15pm	Stay and Play	Come and play in your new classrooms (parent/carers welcome to stay if you wish to)
Tuesday 8th July 3.30pm- 4.15pm	Stay and Play	Another opportunity to play in the new classroom setting, children will be leave with a social story with photos of their new setting and teachers to look at over the summer. Parents/Carers are welcome to attend if they wish to.
Tuesday 2nd September 9.30-10.30am	Settling in Session	Arrive at 9.30am to visit the classroom, collect any uniform orders and answer any questions you may have. Please arrive at the EYFS Gate.
Wednesday 3rd September 8.30am	First Day!	It's time for your child's first day at Nursery!



Home Visits at Copperfield

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Every year we visit every new member of our Early Years at home and complete home visits. The chance to get to know you and your child more is invaluable. Home Visits will be completed between 28th June – 4th July. You will receive a home visit time at the welcome meeting, if you are unable to make this appointment please email Kelly.curtis@copperfieldacademy.org where we will do our best to rearrange. At these sessions your child's class teacher and another member of the EYFS Team will attend.

Nursery Visits (if your child has attended a pre-school setting prior to our Nursery)

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Alongside home visits we often visit children in their Nursery setting for them to become more familiar with us in an environment they are comfortable with. These visits will take place during this term at school, we will contact your child's current Nursery to arrange a suitable time to visit. If you have not already told us where they attend, please do share this information with us so we are able to go and meet them.



Nursery Funding

15 hours funded space.

The term after your child's third birthday entitles them to 15 hours free childcare. At Copperfield this is offered through morning provision from 8.30am-11.30am Monday to Friday.

30 hours funded space.

After securing your 30-hour code, you must ensure you renew every 3 months. You will receive email reminders to do this, if you do not renew your code, then you may be charged for the cost of the terms Nursery fees. Our suggestion is you add to your calendar or phones calendar the renewal dates, so you do not forget.

<https://www.gov.uk/sign-in-childcare-account>

Additional Hours

If you wish to pay for additional hours in addition to the government's universal free 15 hours of childcare to 30 hours but do not qualify for a 30-hour code you can do so by paying for an extra 15 hours per week. The cost of this is £75 a week. Tax Free Childcare can also support towards the cost of childcare, for every £8 paid by you, the government will add £2 towards Nursery fees. Please visit <https://www.gov.uk/tax-free-childcare> for more information.

For more funding information please visit

<https://www.gov.uk/help-with-childcare-costs/free-childcare-and-education-for-2-to-4-year-olds>

<https://www.childcarechoices.gov.uk/>



Uniform

Purple sweatshirt, cardigan, or fleece (If you would like a school logo sweatshirt then these are available to order from school office)

White Polo Shirt

Black jogging bottoms/black leggings

Black shoes with Velcro fastening.

Black shorts (jogging bottoms in Winter), white t-shirt and plimsolls or trainers

Spare change of clothes

Grey skirt or pinafore dress

On PE days please send your child in a black tracksuit with white t-shirt. In the summer they may wear black shorts. Trainers or plimsolls are also needed.

We also ask for wellington boots to stay in school all year round, alongside a waterproof coat.

Toilet Training

For lots of children they may be beginning their Nursery journey already potty trained. For others they may be in the process of potty training and for some they may not be ready just yet. No matter what stage your child is at in their potty-training journey, we will support their development. We ask if your child is still in nappies, you send in nappies and wet wipes in their bag. If your child is potty training, please ensure you have provided plenty of spare clothes and if your child is already potty trained, please ensure we have a spare pair of clothes, just in case!



What do our families say about us?

Our parents/carers are often the window into our classrooms. They can give you an insight into the type of experience you will receive at Copperfield Academy. Here are just a few parent/carer reviews of our school.

What has gone well this year?

Everything! My son's confidence and speech has improved so much! The teachers are always available with updates and to answer questions. Nothing is ever too much trouble and it's lovely to feel so involved in Harvey's journey.

There is so much opportunity for parental engagement which I feel is very beneficial, especially as it's the first year of school. It is clear that staff enjoy what they do, and this carries over to how excited Carter is to learn and be at school. Carter's individual needs have been supported and any concerns as a parent have been met with kindness and understanding. Thank you!

My girls have come such a long way with their speech and behaviour. Teachers in Nursery and Reception have done amazing with Lexi and Layla regarding everyday life skills.

Communication is more improved. He is playing and sharing with more children. Ducklings were the hit of the year. She is doing very well!



What do we need from you?

- ✓ Complete the local area consent form and tapestry and dojo consent forms.
- ✓ Ensure you have sent the relevant documents back to us as indicated on your acceptance letter.
- ✓ Note down the dates of Stay and Play sessions!
- ✓ Activate your Dojo account.

We are so excited to meet you!

And cannot wait for you to join The Copperfield Family!